

**MANCETTER PARISH COUNCIL**  
**You are invited to the Parish Council Meeting**  
**being held by Zoom technology on Thursday 28<sup>th</sup> January 2021**  
**commencing at 7pm prompt.**

**Please confirm attendance with the Clerk prior to the meeting by emailing [parishclerk@mancetter.org.uk](mailto:parishclerk@mancetter.org.uk) or telephoning 07368 265051 so that joining instructions can be explained.**

Join Zoom Meeting

<https://zoom.us/j/91023733347?pwd=SXdkVnp3cGxPYjg4NTYvWGN1bTU4dz09>

Meeting ID: 910 2373 3347

Passcode: 218600

One tap mobile

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+441314601196,,91023733347#,,,,\*218600# United Kingdom

Dial by your location

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+44 203 481 5237 United Kingdom

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+44 208 080 6592 United Kingdom

Meeting ID: 910 2373 3347

Passcode: 218600

Find your local number: <https://zoom.us/u/aeB95EeH4v>

## **AGENDA**

1. Welcome
2. Chairman's request for anyone recording the meeting to make themselves known.
3. Apologies.
4. Notice of Interest.
5. **Public Question time of up to 15 minutes for Members of the Public to raise issues.**
6. **Minutes of the last meeting**
  - To approve the draft minutes of the online meeting held on 9<sup>th</sup> December 2020.
7. **Matters Arising from the minutes of 9<sup>th</sup> December 2020.**
8. **Feedback from Police, County and Borough Councillors**

9. **Any other Parish Business for Discussion- not covered in any other agenda points.**

- Traffic Calming update.
- Update on Rights of Way issues.
- Future staffing requirements and Job description.
- Payroll outsourcing.

**9 Planning Matters.**

- Update on building work and enforcement issues within the parish.
- Update on recent planning applications and determinations.

**10 Finance**

A) Signing of all payments since the last meeting in accordance with the Bank mandate.

**B) To finalise the Parish Council budget for 2021/2022.**

**C) To decide upon the precept request to be submitted to NWBC by 31st January 2021.**

**11 Allotments**

- To review the rental fees for allotments at Ridge Lane.
- To consider the Rights of Way Contractor quotation for removal of a dangerous tree at the allotment site.
- To authorise collection of Allotment rents by the Parish Council Chairman.

**12 Cemetery and Maintenance around the Parish**

- Quotations for work to cemetery trees.
- Drainage issues.

**13 Date of next meeting- Tuesday 23<sup>rd</sup> March 2021 at 7pm.**

Signed E. L. Higgins

Date 22<sup>nd</sup> January 2021.

Elane Higgins Parish Clerk  
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[parishclerk@mancetter.org.uk](mailto:parishclerk@mancetter.org.uk)