

**PARISH COUNCIL MEETING  
OF THE PARISH OF MANCETTER**

Minutes of the Parish Council Meeting of the Parish of Mancetter, held on Tuesday 28<sup>th</sup> January 2014 commencing at 7.00pm in the School Room, St. Peter's Church, Mancetter.

**Present:**

<b>Chairman</b>	Mr T Hopkins
<b>Parish Councillors</b>	Mrs S Healy, Mr H Blackburn, Mr C Tooby, Mr A Benham, Mrs J Mawson
<b>Parish Clerk</b>	Mrs K Meads
<b>Borough Councillors</b>	Mrs L Freer
<b>Visitors</b>	Ms J Giblin – WCC Community Development Worker

**Item 1-Apologies**

Mr B Hamson was absent due to illness. Mrs J Marshall was absent due to attending a meeting elsewhere in the Parish.

These apologies were accepted.

Ms M Hughes and Ms J Vero – Roman Mancetter, Mrs A McLauchlan County Councillor and Mr M Davis Borough Councillor.

**Item 2 – Notice of Interest**

Mr T Hopkins and Mrs J Mawson declared an interest in Item 12-Allotments.

**Item 3a-Approval of minutes of the Parish Meeting of 26<sup>th</sup> November 2013**

It was proposed by Mr H Blackburn and seconded by Mr T Benham that the minutes be accepted.

**Item 3b-Matters arising from the Parish Council Meeting.**

Mr T Hopkins reported that he and Mrs K Meads had recently attended a WALC Briefing Session on Freedom of Information, Data Protection and Data Transparency. Both attendees agreed that it was a very informative session.

Mr T Hopkins reported that he had attended the Joint Parish and Borough Council meeting. The Borough agreed that they would support Parish Councils in their quest to get speed reductions through villages. County Councillor, Mrs A McLauchlan, had sent a report stating that she would also take up the speed reduction issues at County level.

It was also reported that Mr J Arrowsmith and Mr M Briner are to meet up in early March to discuss the handover of public footpath maintenance. They will report to the March Parish Council meeting.

**Item 4-Report from Jo Giblin, WCC Community Development Worker**

Mr T Hopkins welcomed Ms Giblin to the meeting. She outlined her role as Community Development Worker, responsible for Mancetter and Bedworth. Ms Giblin is new to this post and is keen to work with local groups to ascertain what they do and how she could help them to develop.

The Clerk will provide a list of groups who meet in the Parish and Ms Giblin will be invited to the Annual Parish Meeting.

It was reported to the meeting that unfortunately both the Youth Club and the HUB had ceased in Mancetter. This is very disappointing but it was thought that the church may not have been the best place for the HUB.

**Item 5 – Report from Roman Mancetter**

Due to ill health this report is carried forward to the next meeting.

### **Item 6 – Report from Police**

There was no Police presence. The Clerk had been unable to contact the new PCSO.

### **Item 7- Report from County and Borough Councillors**

The report from County Councillor had been discussed earlier in the meeting.

Mrs L Freer reported that the Poplar trees discussed at the last meeting had been pollarded by NWBC.

Mrs L Freer also reported that she had received a number of complaints about noise from the kennels at Birchley Heath. Mrs J Mawson advised that she had previously had complaints but residents were not keen to report to the Borough Council as they thought they would have to leave their details. Mrs Freer asked that residents report incidents to her and she would take them up.

### **Item 8- Any other Parish Business for discussion**

**8a – Joint meeting** – this item discussed above.

#### **8b-Manor Road Extra Care Scheme**

Copies of the plans had been distributed before the meeting and various reports were available at the meeting. Issues raised previously by the Parish Council, including access to the development and external appearance had been addressed. However, grave concern was expressed about the number of parking spaces included, particularly with the current parking issue around the junction of Manor Road and Church Walk. The Clerk was asked to make the following comments.

The Parish Council has grave concerns about parking on Manor Road and Church Walk and would lobby for double yellow lines in this area.

Mrs S Healy requested that the following comments also be made:

Could the contractors be encouraged to take on apprentices from the local area?

Careful management of the site needs to be considered with particular regard to parking of vehicles and hours of work.

The Parish Council would encourage social cohesion within the community rooms of the development.

#### **8b- Bulbs to be planted in Ridge Lane after Morgan Sindall works**

The Clerk reported that Morgan Sindall had been in contact and would like to make a donation to the Parish Council to cover the costs of replacing the bulbs damaged when they were working in the area. The Clerk advised that she had worked out cost of bulbs and planting and would request £100. This amount was agreed by Councillors.

### **Item 9 – Correspondence**

A full list of correspondence received had been passed to councillors.

The following items were discussed in detail:

- A letter had been received from The Gramer Trust Charity to thank Mr B Stevenson and Mr R Drakeford for completing the drainage work on behalf of the Parish Council and also to thank the Parish Council for the grant made to them to provide a grit bin at the cottages.
- WALC Annual Briefing Day Saturday 1<sup>st</sup> March. Councillors J Mawson, S Healy and C Tooby expressed an interest to attend. The Clerk to book places.
- A nomination form for Garden Party had been received. It was unanimously agreed that the Chairman, Mr T Hopkins and his wife be nominated to attend.
- Minutes from the Area Forum meeting were discussed and Mrs J Mawson reported that she did not feel that the comments of the people present had been expressed correctly.

### **Item 10 – Cheques and Accounts**

Mrs K Meads issued a full statement of all accounts up to 27<sup>th</sup> January 2014.

All cheques and bank payments were signed in accordance with the bank mandate.

#### **10a–Confirm Budget Proposals for 2014/15 precept**

Details of the Council tax Base and Grant had been distributed before the meeting. Two options had been suggested.

This matter was discussed in detail, including the fact that the Borough Council have advised that the transition grant will again be lower next year. It was proposed by Mr H Blackburn, seconded by Mr T Benham and agreed unanimously, (including proxy vote from Mr B Hamson) that Option A be accepted.

**10b – To discuss changes to payment of Clerk’s salary**

The Clerk requested that her salary be paid monthly rather than bi-monthly. This amendment was proposed by Mr H Blackburn and unanimously agreed.

**Item 11– Cemetery and Maintenance**

**11a-New paths in the cemetery**

The Clerk advised that although two quotes had been requested, at the time of the meeting only one had been received. This was discussed and as the contractor was on the County Council list and was a resident in the Parish it was proposed by Mrs S Healy and seconded by Mr H Blackburn that this quote be accepted.

**11c- Outstanding works list**

This item to be carried forward to the next meeting.

**Item 12 – Allotments**

**12a- Update**

The Clerk advised that the holders of allotment 11b had removed their possessions and would not be renewing their lease. There are currently four people on the waiting list.

Mrs J Mawson reported that she had attended the Allotment Association meeting and we were the only Parish Council with a waiting list for allotments.

**12b- Rents for 2014/15**

The Clerk requested permission from the Councillors for Mr T Hopkins to collect allotment rents on her behalf for 2014/15. This was unanimously agreed.

**Item 13 – Core Strategy and Neighbourhood Plans**

Mrs S Healy advised that she had attended the NWBC Core Strategy Examination meeting. The examiner Mr Anthony Higgett was very thorough and it was a very fast moving examination.

**Item 14 – Publicity**

**14a** Summary Minutes of the meeting held on 28<sup>th</sup> November 2013 were agreed as correct and signed by Mr T Hopkins.

**14b** Mrs K Meads advised that a report for the February edition Mancetter Matters had been sent in. Mr T Hopkins signed a paper copy of the report for the files.

It was requested that the precept details form part of the report for the March edition of Mancetter Matters.

**Item 15 – Planning Applications**

The following Planning Applications were discussed:

**51 Daniel Road**, Single storey extension to the side. The Parish Council had no objections to this application.

**A&R Rothen & Sons** – General purpose livestock building. The Parish Council had no objections to this in principle, other than to say that some time ago a surplus livestock building was changed to a coal store. The Clerk was asked to comment on this application, stating that if a livestock building becomes surplus in the future, then it is to be dismantled.

**Item 16 - Date of next meeting-Tuesday 18<sup>th</sup> March 2014**

There being no further business Mr T Hopkins closed the meeting at 9.05pm