

**PARISH COUNCIL MEETING
OF THE PARISH OF MANCETTER**

Minutes of the Annual Parish Council Meeting of the Parish of Mancetter, held on
Tuesday 23rd May 2017 commencing at 9.05pm in the Schoolroom, St. Peter's Church, Mancetter.

Present:

Chairman Mr T Hopkins.

Parish Councillors Mr T Benham, Mr J Arrowsmith, Mrs G Forknall,
Mr H Blackburn, Mrs S Healy, Mr B O'Keeffe, Mr B Twining.

Parish Clerk Mrs K Meads.

Assistant Parish Clerk Mrs E Higgins.

Item 1- Appointment of Chair and Vice Chair.

Mr H Blackburn as Vice Chair asked for nominations for the role of Chair.

It was proposed by Mr J Arrowsmith and seconded by Mrs G Forknall that Mr T Hopkins be nominated as Chairman and agreed unanimously.

Mr Hopkins accepted this nomination and returned to the Chair. Mr Hopkins signed the Declaration Book.

Mr H Blackburn was appointed Vice Chair proposed by Mr T Benham and seconded by Mr J Arrowsmith and agreed unanimously.

Mr Blackburn accepted this nomination and signed the Declaration Book.

Item 2-Apologies

There were no Apologies.

Item 3 – Recording of the meeting

The elected Chairman, Mr T Hopkins welcomed everyone to the meeting and asked if anyone recording the meeting could make themselves known. There was no recording of the meeting.

Item 4 – Notice of Interest

Mr T Hopkins, Mrs G Forknall and Mr B O'Keeffe declared an interest in Item 13 -Allotments.

Mr T Benham declared an interest in Item 9 – Planning Matters.

Item 5 – Minutes of the last meeting

It was unanimously agreed that the draft minutes of the Parish Council meeting held on 21st March 2017 be accepted.

Signed

Date:

Item 6 – Matters Arising from the Parish Council meeting on 21st March 2017

- **Crown Waste Management – 40,001 Chicken Broiler Factory**

A letter has been sent to the Secretary of State signed by the Rev T Tooby on behalf of the Mancetter Action Group. The letter has been seen by Parish, Borough and County Councillors as well as Members of Parliament. It cannot be assumed that the Broiler Application will be withdrawn in the light of the recent housing application for the field next door. As a result, each application needs to be treated separately.

- **A5 Contact Group**

The Chairman Brian Conway, has met with Bill Cullen Chief Executive of Hinckley & Bosworth Borough Council, and Ivor Ould a Leicestershire County Councillor. A request has been made for an update on the traffic situation at the Mancetter Island at the next A5 Transport Partnership Group. After the General Election, the group will be lobbying MP's to ask a question in Parliament concerning the increase in developments and subsequent lorry movements along the A5 Corridor.

- **Defibrillator Project**

The fundraising efforts by Ridge Lane WI and the Brewery Tap are progressing positively and a total of £640.00 has been raised so far. A cheque for £250.00 was presented from the Mancetter Village Community Association. Further fundraising events are being planned including a Raffle and a Bake Sale.

Item 7- Any Other Parish Business for discussion

- **To discuss any Grant Applications received**

No Applications have been received.

Mr J Arrowsmith asked if a site visit could be organised inviting representatives from the Warwickshire Ramblers Society and the British Horse Society to review the proposal by a local resident to amend the route of a Public Bridleway. Mr H Blackburn will attend the site visit.

It was agreed to raise a question at the next Quarry Liaison Meeting in June concerning timescales for the transfer of land, and Mr J Arrowsmith will look to attend depending on the date.

John Robson will also be contacted about providing volunteers for footpath and rights of way maintenance.

Mr H Blackburn raised points about the CCTV camera on the Junction of Purley View and Manor Road, and the Parking problems by the Post Office. He suggested asking whether the layby can be made bigger.

Item 8 – Correspondence

A full list of correspondence received had been passed to councillors. (Appendix I)

A Complaint had been received by the Council and the complaint letter and the response were read out by the Mr T Hopkins. The Parish Councillors fully support the response sent out on 16th May along with a copy of the Complaint Procedure and will wait to see if further action is necessary.

Item 9– Planning Matters

The following Planning applications and matters were discussed

- **Gladman Land Public Consultation on Land at Nuneaton Road Mancetter**
At Present, this is only a circular as a planning application has not been received.

The Mancetter Neighbourhood Plan has indicated that this area is the only direction that Mancetter could develop in the future.

The letter from the Developer will be acknowledged, stating that at this moment the Parish Council cannot give any comment on the proposed development which falls outside of our settlement boundary and that we do not hold closed meetings. They are invited to attend a Council Meeting with Prior notice and put forward their plans to Councillors and Residents.

- **PAP/2017/0242 Unit 1a Manor Road**
This application was discussed and in principle Councillors were against, and did not support the change of use due to potential traffic issues with loading and parking and the close proximity to the local Primary School. Mr H Blackburn and Mrs S Healy will visit the site and look at the file.
- **PAP/2017/0227 Fir Tree Paddock**
The Councillors considered this application and although the size of the Dayroom had been reduced, it was still considered to be too large for the site.
- **PAP/2017/0253 Kirby Glebe Farm**
Over the last few years the Parish Council have supported applications for change of use which were initially temporary applications which then became permanent. It is not supportive of a permanent residential dormer bungalow. In order to meet the needs of persons experiencing ill health and disability other options could be explored. For example – aids and adaptations within the existing dwelling. There is also a new Extra Care Scheme within the Parish which is designed to support people who wish to remain in their local area.

Item 10 – Finance

- a) **Formal Receipt of the Accounts for 2016/2017.**

It was proposed by Mrs G Forknall seconded by Mr H Blackburn and agreed unanimously to accept the Accounts for 2016/2017 presented by Mrs K Meads as Clerk and Proper Officer.

- b) **Formal Signing of section one of the Annual Return for the year 2016/2017 – Annual Governance Statement**

The Clerk and Proper Officer Mrs K Meads read out each Governance Statement and all Councillors formally accepted each one.

- c) **Formal Signing of section two of the Annual Return for the year 2016/2017 – Accounting Statements**

The Clerk and Proper Officer Mrs K Meads read out each Accounting Statement which were unanimously accepted by each Councillor.

- d) **Signing of Payments**

All cheques and bank payments were signed in accordance with the bank mandate.

- e) **Approval of Payment to Guides for Refreshments for the Annual Meeting**

A donation of £50.00 was proposed by Mr H Blackburn and seconded by Mrs G Forknall.

Signed

Date:

Item 11 – Neighbourhood Plan

- **To Agree the comments to be submitted to NWBC on the Neighbourhood Plan**

It was proposed by Mr H Blackburn and seconded by Mrs S Healy and unanimously agreed to approve the amendments recommended by the Inspector and checked by the Consultant.

Item 12– Cemetery and Maintenance

- **Policy on Pre-selecting Graves**

A Policy for the pre-selection of Graves was read out by Mrs K Meads. The adoption of this Policy was proposed by Mr S Healy seconded by Mr B O’Keeffe and agreed unanimously.

Item 13 – Allotments

This Agenda item was covered within the Annual Parish Meeting.

Item 14 – Publicity

The Assistant Clerk advised that a report for the May / June edition of Mancetter Matters had been sent. Mr T Hopkins signed a copy for the records.

Item 15 – World War One Commemoration

- **To discuss a plan for marking this within the Parish**

Ideas discussed included leaving on the Church lights, ringing the bells, and creating a temporary floral display in pots on the Green to spell out the phrase “We will Remember them 1914 – 1918” This will be looked at in more detail as part of a future Parish Council Meeting.

Item 16 - Date of next meeting: Tuesday 25th July 2017 at 7pm.

Holding the Annual Parish Meeting and the Annual Parish Council Meeting on separate days in May 2018 will be an Agenda item at the next meeting. As there was no other business, the meeting was closed at 10.35pm.